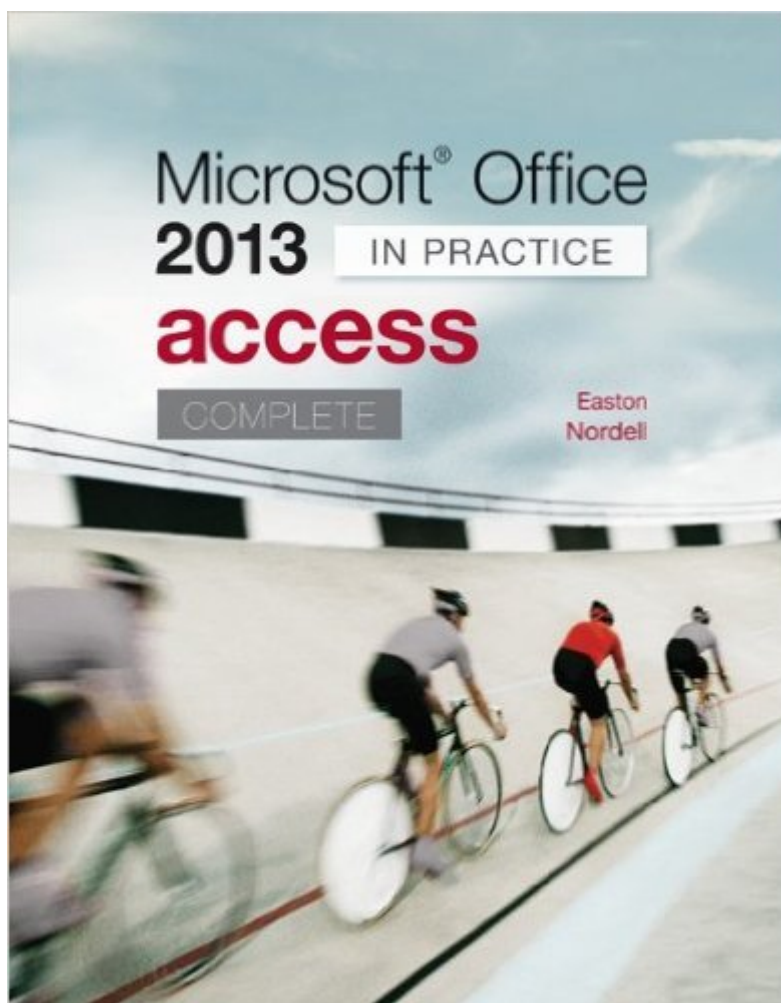


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# Microsoft Office Access 2013 Complete: In Practice



## Synopsis

Randy Nordell Microsoft® Office 2013: In Practice Topic, Instruction, Practice! McGraw-Hill's Microsoft® Office 2013: In Practice offers a fresh, new approach to teaching today's students Microsoft® Office skills by clearly introducing skills in a logical sequence: 1) Topic 2) Instruction and 3) Practice. Nordell's T.I.P.s approach builds a foundation for success by helping students practice what they learn, and provides transferable skills that allow students to grasp critical thinking beyond the textbook assignment. In Practice seamlessly integrates with SIMnet Online, McGraw-Hill's online learning and assessment solution, which has 1:1 content to help students practice and master computing concepts and Microsoft® Office skills. In Practice projects in SIMgrader allow students to practice their skills in a live Office application. Students receive immediate feedback upon completion of these auto-graded projects. The integration of In Practice with SIMnet helps to meet the diverse needs of students and accommodate individual learning styles. Additional textbook resources can be found on the text's Online Learning Center: [www.mhhe.com/office2013inpractice](http://www.mhhe.com/office2013inpractice). For more information on Nordell; Microsoft® Office 2013: In Practice and SIMnet Online for Office 2013, please visit [www.simnetkeepitsimple.com](http://www.simnetkeepitsimple.com) or contact your McGraw-Hill representative.

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This is the kind of book you get if you just want to get into it through sheer repetition. The best I can say is it's effective and that's what matters. It's dry, but not terribly so. The formatting is terrible and

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